

From: A Chen <alex.n.chen@gmail.com>
To: LanceG@uca.edu
Date: 4/17/2010 1:28 PM
Subject: Re: Conway

Dr. Grahn

Thank you for your email. I am anxious to meet you as well. Let us keep in touch.

Alex

Sent from my iPhone

On Apr 18, 2010, at 0:55, "Lance Grahn" <LanceG@uca.edu> wrote:

> Dear Dr. Chen,
>
> I trust that you have a wonderful time in St. Louis with Dr. and
> Mrs. Meadors. I will meet you tomorrow afternoon in Little Rock for
> the 4:30 p.m. arrival of your flight from Houston. I will be
> looking for you just as you exit the secure gate area. I have dark
> glasses, dark hair, and a short white beard. I will take you to
> your hotel and then to dinner after you have had a chance to rest a
> bit.
>
> I look forward to our visit. You have a full day of meetings on
> Monday beginning at 8:00 a.m. I understand that Dr. Meadors plans
> to take to you dinner and to Little Rock Monday evening.
>
> Until tomorrow,
>
> Best wishes,
>
> Lance Grahn
>
>
> Dr. Lance Grahn
> Provost and Vice President for Academic Affairs
> Wingo Hall, Suite 213
> University of Central Arkansas
> 201 Donaghey Ave.
> Conway, AR 72035
> Ph. 501.450.3126
> Fax 501.450.5066
>
>

Working Schedule for campus visit by Dr. Alex Chen

Visitor from Macau University of Science and Technology (MUST)

Monday April 19, 2010

Dr. Grahn will pick up Dr. Chen at the hotel and bring him to Dr. Bailey's office in Irby

- 8:00 Phillip Bailey - Irby 207F (McNiece will come get him about 8:50)
- 9:00 Elaine McNiece – TORW 328 Tour of Torreyson West (McNiece will take him to Wingo)
- 9:45 Meet Provost Office Staff (Laura Young to take him to IPO)
- 10:00 International Programs Office (Laura Young will bring him to IEP in TORW)
- 11:00 Visit IEP Level IV Speaking and Listening Class and talk with International Students TORW 311 (Lisa Mommson and Celeste Flowers)
- 12:00 Box Lunch with IEP faculty – IEP Conference Room (Cecelia Hitte)
- 1:15 Lynn Schaeffer and Peter Gess TORW 337
- 1:45 Ronnie Williams will pick up at TORW
- 2:00 Ronnie Williams and Penny Hatfield – Student Health Services Bldg. 210

Schedule for UCA campus visit

April 19, 2000

Pick up by Dr. Grahn at hotel

- 8:00 Phillip Bailey, Chair, Department of World Languages, Literature and Cultures - Irby 207F
- 9:00 Elaine McNiece, Associate Provost and Dean of the Graduate School – TORW 328
- 9:45 Laura Young, Assistant Provost
- 10:00 International Programs Office
- 11:00 Level IV Speaking and Listening Class - TORW 311 (Instructors Lisa Mommson and Celeste Flowers)
- 12:00 Box Lunch with IEP faculty – IEP Conference Room (Cecelia Hitte, Director)
- 1:15 Lynn Schaefer, IEP Faculty Member, and Peter Gess, Director of International Programs at Hendrix College - TORW 337
- 2:00 Ronnie Williams, Vice-President for Student Affairs, and Penny Hatfield, Director of Admissions, – Student Health Services Bldg. 210

Lance Grahn - Re: Thanks

From: Alex Chen <alex.n.chen@gmail.com>
To: LanceG@uca.edu
Date: 4/20/2010 5:40 AM
Subject: Re: Thanks

Lance:

I understand your busy schedule. Dr. Meadors brought me to the hotel. everything was fine. Thank you for your time. I will forward my package to you once I got back to Macau. I am leaving for airport in a while.

Alex

On Tue, Apr 20, 2010 at 12:04 PM, Lance Grahn <lanceg@uca.edu> wrote:

Dear Alex,

It was a delight to meet you. I am glad that you could come to Conway for a visit. I'm sorry that I did not get to say a proper farewell, but all of my afternoon meetings took on lives of their own-- something that all of us in administration know all too well.

Safe travels, and we'll stay in touch.

Best,

Lance

>>> Alex Chen <alex.n.chen@gmail.com> 4/19/2010 9:35 PM >>>

Dear Dr. Grahn:

Thank you for your hospitality. I had a very pleasant visit to UCA. I will send you my package soon. Please keep in touch.

Alex

Lance Grahn - Re: UCA trip

From: Alex Chen <alex.n.chen@gmail.com>
To: LanceG@uca.edu
Date: 5/25/2010 10:26 AM
Subject: Re: UCA trip

Dr. Grahn:

It was nice to have the Hangzhou trip with you. I will send you a summary report for this trip tomorrow. Thank you for your arrangements for the interview. I will make arrangements after I get instructions from Dr. Meadors and you.

Alex

On Tue, May 25, 2010 at 9:54 AM, Lance Grahn <lanceg@uca.edu> wrote:

Alex,

Your interview is set for June 4, so plan to arrive in Arkansas on June 3 (if plane schedules make June 2 a better choice, that would be fine). You will have a full day of interview sessions on the 4th, then a day of relaxation in Conway on the 5th. We'll leave for Shanghai on the 6th. Dr. Meadors said yes to this schedule. I am thinking that it will be easier for you to work with your own travel agent on the itinerary than for us to try to book your trip. Of course, we will reimburse you for the entire loop from Macau to Little Rock to Shanghai to Harbin and back to Macau.

I just found out that Dr. Meadors will be out of town on June 3 and 4, so I will have to coordinate our departures.

He also wanted to try to include a visit to Budapest on June 13 on this upcoming trip, but I recommended against that. I told him that it just seemed like too much to, especially since you and he were planning to visit other cities after Shanghai. I suggested that we might connect a Budapest visit with the Hangzhou Expo trip. Thank you again for facilitating the wonderful hospitality from your students this week. Alice and the driver were wonderful hosts yesterday (even though I did not eat the rabbit heads at lunch like they did; but I did drink the rice wine that the driver wanted me to try).

Best wishes, and I'll see you again soon.

Lance

Dr. Lance Grahn

Provost and Vice President for Academic Affairs

Wingo Hall, Suite 213

University of Central Arkansas

201 Donaghey Ave.

Conway, AR 72035

Ph. 501.450.3126

Fax 501.450.5066

Lance Grahn - Re: UCA trip

From: Alex Chen <alex.n.chen@gmail.com>
To: LanceG@uca.edu
Date: 5/26/2010 5:12 AM
Subject: Re: UCA trip
Attachments: Report and Recommendations on Visit of Zhejiang.doc

Dr. Grahn:

This is a draft of report for you to review. Please make necessary revision for other purposes. I do not know how to make arrangement for my ticket. I can leave from Hong Kong that gives more choices. I am thinking about leaving from Hong Kong and coming back to Hong Kong. Possibly HK to Little Rock to Shanghai, and Beijing to HK. From Shanghai to Beijing will be open or by ground. I will make arrangements for President Meadors and myself from Shanghai to Harbin, and Beijing.

Please let me know how you want me to do.

I need scanned copies of Dr. Meadors and your business card. I think we should prepare Chinese and English business cards for Dr. Meadors and you. Given the time constraints, it will be good ideas to print them in Shanghai. I and Dr. Zhuang will translate your names and titles to Chinese.

Alex

On Tue, May 25, 2010 at 11:25 PM, Alex Chen <alex.n.chen@gmail.com> wrote:

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Conway, AR 72035
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Fax 501.450.5066

Lance Grahn - Fwd: Flights

From: Alex Chen <alex.n.chen@gmail.com>
To: LanceG@uca.edu
Date: 5/26/2010 8:52 PM
Subject: Fwd: Flights

Dr. Grahn:

The flight is getting expensive. Enclosed is Dr. Meadors' itinerary that he booked. You may want to take a look and move on your booking. I will book the same flights with him from LIT to PVG. I hope that we can go together if it is possible.
 Alex

----- Forwarded message -----

From: Alex Chen <alex.n.chen@gmail.com>
Date: Thu, May 27, 2010 at 12:34 AM
Subject: Re: Flights
To: Allen Meadors <allen.meadors@uncp.edu>

Dr. Meadors

I will try to book same flight with you back to Shanghai.

Alex

On Wed, May 26, 2010 at 8:13 PM, Allen Meadors <allen.meadors@uncp.edu> wrote:

Your Itinerary

| Carrier | Flight Number | Departing City | Date & Time | Arriving City | Date & Time | Aircraft Type |
|--|---------------|-----------------|-----------------------|-----------------|-----------------------|---------------|
| AMERICAN AIRLINES OPERATED BY AMERICAN EAGLE | 4356 | LIT Little Rock | Jun 06, 2010 06:00 AM | ORD Chicago | Jun 06, 2010 07:40 AM | ER4 |
| AMERICAN AIRLINES | 289 | ORD Chicago | Jun 06, 2010 10:40 AM | PVG Shanghai | Jun 07, 2010 02:05 PM | 777 |
| AMERICAN AIRLINES | 186 | PEK Beijing | Jun 15, 2010 06:55 AM | ORD Chicago | Jun 15, 2010 06:45 AM | 777 |
| AMERICAN AIRLINES OPERATED BY AMERICAN EAGLE | 4119 | ORD Chicago | Jun 15, 2010 08:15 AM | LIT Little Rock | Jun 15, 2010 09:55 AM | ER4 |

Fare Summary

Average Fare per Person - 4315.00 USD

| Passenger Type Used in Pricing | Fare per Person | Additional Taxes and Fees per Person * | Total Price |
|--------------------------------|-----------------|--|-------------|
| 1 Adult | 4315.00 USD | 83.90 USD | 4398.90 USD |

Total Price 4398.90 USD

TSA Privacy Notice

Passenger Details

| First Name | Middle Name | Last Name (<i>no suffix</i>) | Passenger Type |
|------------|-------------|--------------------------------|--|
| ALLEN | C | MEADORS | Adult (15-64) <input type="button" value="v"/> |

Country _ Area _ Cell

Country _ Area Home

Lance Grahn - Tickets and arrangements

From: Alex Chen <alex.n.chen@gmail.com>
To: ACM@uca.edu
Date: 5/27/2010 3:52 AM
Subject: Tickets and arrangements
CC: LanceG@uca.edu

Dr. Meadors:

I found the way that will save us significantly is to take round trip from Shanghai to Little Rock (USD 1944). I have to add additional from Macau to Shanghai USD 350. Of course, I will add additional travel costs within China with you.

At this moment, Dazhu told me that we will have two universities who are both eager to sign agreements with us. One focuses on Business programs, the other focuses on Education programs. We will arrive Harbin in the evening of 10th and fly to Beijing in the morning of 13th. He will provide us details and plans in a few days.

I am still making arrangements for Beijing.

Alex

Lance Grahn - Fwd: A. CHEN 06/02/10 Itinerary

From: Alex Chen <alex.n.chen@gmail.com>
To: LanceG@uca.edu; ACM@uca.edu
Date: 5/30/2010 9:57 AM
Subject: Fwd: A. CHEN 06/02/10 Itinerary

Dr. Meadors and Grahn:

Enclosed is my itenerary that is the most economical fares (USD 1648) from same departure and return destination. I will add additional cost fly from HKG to Shanghai. I will travel with Dr. Meadors from LIT to PVG.

If it is ok, I will book this flight.

Thanks
 Alex

----- Forwarded message -----

From: <no-reply@aa.com>
 Date: Sun, May 30, 2010 at 10:49 PM
 Subject: A. CHEN 06/02/10 Itinerary
 To: alex.n.chen@gmail.com



Reservations | Fare Sales & Offers | AAdvantage Account

Record Locator: DAUPVI

Your Itinerary

| Carrier | Flight Number | Departing | | Arriving | | Booking Code | Meals |
|--|---------------|-----------------|-----------------------|-----------------|-----------------------|--------------|-------------------|
| | | City | Date & Time | City | Time | | |
| AMERICAN AIRLINES | 288 | PVG Shanghai | Jun 02, 2010 04:10 PM | ORD Chicago | Jun 02, 2010 04:40 PM | V | Dinner Breakfast |
| AMERICAN AIRLINES OPERATED BY AMERICAN EAGLE | 3946 | ORD Chicago | Jun 02, 2010 06:15 PM | LIT Little Rock | Jun 02, 2010 08:05 PM | V | Food for purchase |
| AMERICAN AIRLINES OPERATED BY AMERICAN EAGLE | 4356 | LIT Little Rock | Jun 06, 2010 06:00 AM | ORD Chicago | Jun 06, 2010 07:40 AM | K | Food for purchase |
| AMERICAN AIRLINES | 289 | ORD Chicago | Jun 06, 2010 10:40 AM | PVG Shanghai | Jun 07, 2010 02:05 PM | K | Lunch Dinner |

Traveler Information

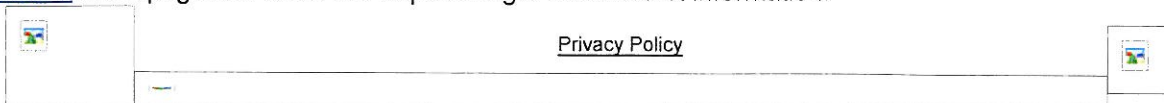
| Passenger | Cabin Class | Seat Assignment |
|----------------|-------------|-----------------|
| ALEXANDER CHEN | Economy | |
| ALEXANDER CHEN | Economy | |

| | | |
|----------------|---------|----|
| ALEXANDER CHEN | Economy | 9C |
| ALEXANDER CHEN | Economy | |

Traveling passengers may check in and obtain boarding passes for U.S. domestic electronic tickets within 24 hours of the flight time online at AA.com by using www.aa.com/checkin or at a Self-Service Check-In machine at the airport. Check-in options may be found at www.aa.com/options. For information regarding American Airlines checked baggage policies, please visit www.aa.com/baggageinfo.

Travelers must present a government-issue photo ID with either a boarding pass or a priority verification card at the security screening checkpoint

Please remember flight details are subject to change. In order to check a flight's status, gate, or departure and arrival time, go to www.aa.com and enter the flight information in the Gates and Times search area. In order to receive automatic notifications of flight changes, click on the Flight Status Notifications section on the www.aa.com homepage and enter the required flight and contact information.



Lance Grahn - change in plans this week

From: Lance Grahn
To: alex.n.chen@gmail.com; Associate Deans; Cabinet; Council of Deans; E...
Date: 6/1/2010 9:06 AM
Subject: change in plans this week
CC: Susan Lilly; Terri Canino

This is just to let you know that my mother has just been put into hospice care and will likely not last the week. So, I am flying out to Denver this afternoon, which means, of course, that my calendar for the week has drastically changed. This also means that I will not be able to go back to Shanghai next week for the CI/ECNU meetings. Thank you for understanding my absence from meetings, interviews, and trips this week and next. Dr. Meadors, please convey to the Trustees my apologies for missing the Board meeting this afternoon.

In my absence, Dr. Glenn will serve as provost and have my proxy.

I will stay in touch as much as circumstances in Denver allow.

Thanks again.

Lance

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