

Tom Courtway 2/26/2013 4:53 PM >>>
Dear Members of the Board:

Tomorrow morning I intend to transfer the Office of Financial Aid as well as responsibility for awarding all university scholarships to the Division of Finance and Administration (Diane Newton's division).

Until a couple of years ago, that office had responsibility for financial aid. Scholarships were awarded in various places (admissions for incoming students; undergraduate studies for returning students; and some departments for other types of scholarships such as performance scholarships, as I understand it.)

I will send an e-mail out to the campus and we will get to work making sure that all students (current and prospective) get scholarships awarded promptly and efficiently if they are entitled to them.

In addition, I will have Amber Hall, Director of Institutional Research, do a review of all university scholarships and compile a report listing the scholarship, budgeted amount, criteria, etc. As soon as it is prepared, I will provide it to the Board.

Tom Courtway, President
University of Central Arkansas
Wingo Hall, Suite 207
501-450-5286
501-450-5003 (fax)

From: "President's Office" <PresidentsOffice@uca.edu>
Date: February 27, 2013 10:01:00 AM CST
Subject: Institutional Scholarships and Financial Aid Restructuring

Effective today, the Office of Financial Aid and responsibility for institutional scholarships has been transferred to the Division of Finance and Administration. I have directed Dr. Robert Parrent, Dr. Steven Runge and Ms. Diane Newton to work together to make sure that the University provides advice and assistance to returning students, as well as those entering students whose applications are in process, and to make sure this is done in a prompt and efficient manner.

In addition, I have asked the Office of Institutional Research to conduct a comprehensive review and analysis of all scholarships offered at UCA. This will include all institutional scholarships, including those funded through the UCA Foundation. As part of this process, Ms. Amber Hall and her staff will compile a report listing the scholarship funds; budgeted amounts; criteria for the scholarship, both when it is made and any renewal requirements; which division or department makes the determination concerning the scholarship; and any appeals process. Once this report is prepared, it will be presented to the Board of Trustees for discussion. If changes are warranted at that time, they will be made.

Tom Courtway, President