

FY20 Budget Adjustments Schedule and FY21 Budget Building Process

Dates	Budget Process Actions
Dec. 11	5-year enrollment projection submitted to Cabinet by Vice Chancellor for Student Affairs; will provide basis for revenue projections
Dec. 19	FY20 budget is officially revised by Budget Office to match expected revenue for FY20 (Reduction of budgeted revenue by \$5 million)
Jan. 6	<ul style="list-style-type: none"> • Initial round of FY20 budget cuts removed from FY20 budget • FY21 preliminary budget pages sent to budget unit heads for review and cleanup; due Jan. 27
Jan. 6 – Jan. 28	Formal campus review of budget adjustment and cost saving proposals begins; Academic Planning process begins
Jan. 17	FY21 preliminary budget pages due to Budget Office
Jan. 22	FY21 revenue projection released
Jan. 24	FY20 2 nd Quarter report due to UA System
Jan. 28	2 nd round of FY20 budget cuts removed from FY20 budget
Jan. 29 – Jan. 30	Board of Trustees Meeting
Feb. 3 – Feb. 28	Budget and Academic Planning processes continue; all feedback collected by February 28 (HLC visit on Feb. 24&25)
Mar. 9	Chancellor makes final decision on FY21 budget configuration
Mar. 10 – Mar. 23	Budget Office prepares draft of FY21 reconfigured budget pages based on budget decisions
Mar. 13	Final round of FY20 budget cuts removed from FY20 budget
Mar. 18 – Mar. 19	Board of Trustees Meeting: Chancellor will provide budget update
Mar. 23 – Mar. 30	Budget unit heads review new budget pages; return to Budget Office by Mar. 30
Mar. 30 – Apr. 8	Budget Office revises budget pages
Apr. 8 – Apr. 10	Budget unit heads make final review of new budget pages; return to Budget Office Apr. 10
Apr. 15	Cabinet makes final review of FY21 Budget
Apr. 20	FY20 3 rd Quarter report due to UA System
Apr. 24	FY21 Budget submitted to UA System
May 20 – May 21	Board of Trustees Meeting: FY21 Budget presented for approval
June 15	ADHE reports and budget due
June 19	Publish FY21 Budget Book